

## FEDERAL ELECTION COMMISSION

RQ-3

WASHINGTON, D.C. 20463

September 23, 1999

John Anotline Jr., Treasurer Beaver County Democratic Committee Federal Election Account 1011 Beech Street Ambridge, PA 15003

Identification Number:

C002244657

Reference: July Quarterly (4/1/98-6/30/98), October Quarterly (7/1/98-6/30/98) and 30

Day Post-General (10/1/98-11/23/98) Report

Dear Mr. Anotline:

. This letter is to inform you that as of September 22, 1999 the Commission has not received your response to our requests for additional information dated September I, 1999. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Andrew J. Dodson on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely.

John D. Gibson

John D. A.V

Assistant Staff Director

Reports Analysis Division

Enclosures



### FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

John Anothine Jr., Treasurer
Beaver County Democratic Committee
Federal Election Account
1011 Beech Street
Ambridge, PA 15003

SEP ! 1999

Identification Number.

C00244657

Reference:

30 Day Post-General Report (10/1/98-11/23/98)

Dear Mr. Anothine:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report (pertinent portion(s) attached) discloses a contribution(s) which appears to exceed the limits set forth in the Act. 2 U.S.C. §441a(f) and 11 CFR §110.1(d) preclude a committee and its affiliates from receiving contributions from another political committee or person in excess of \$5,000 per calendar year.

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with the clarifying information. If the contribution(s) you received exceeded the limits, you must seek reattribution of the contribution pursuant to 11 CFR §110.1(k), transfer-out the amount in excess of \$5,000 to an account not used to influence federal elections or refund the excessive amount to the donor(s) in accordance with 11 CFR §103.3(b). In the best interest of your committee, all reattributions, transfers-out, and refunds should be made within sixty days of the treasurer's receipt of the contribution(s). In order to protect the donor's interests, the Commission recommends that you inform the contributor(s) in writing to provide the donor(s) with the option of granting written authorization for a reattribution or transfer-out to another account or receiving a refund.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for the transfer-out or refund. In addition, any reattributions should be reported as memo entries on Schedule A of the report covering the period during which the authorization for the reattribution is received. Any transfers out or refunds should be disclosed on Schedule B supporting Line 22 or 28 of the report during which the transaction was made.

Although the Commission may take further legal action regarding the acceptance of an excessive contribution(s), prompt action by your committee to seek reattribution, transfer-out or refund the excessive amount will be taken into consideration.

-Your report discloses limited payments for administrative expenses. Each committee utilizing separate federal and non-federal accounts is required to allocate any administrative expenses between the accounts in proportion to the BALLOT COMPOSITION METHOD derived from FEC Schedule H1. A Schedule H1 must be filed with the first FEC FORM 3X submitted each year. 11 CFR §106.5(d)

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §\$441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. Please provide the necessary information regarding administrative expenses incurred by your committee and/or amend your report to disclose such expenses according to the referenced provisions of the Act and Commission Regulations.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our

# BEAVER COUNTY DEMOCRATIC COMMITTEE FEDERAL ELECTION ACCOUNT PAGE 3

toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Andrew J. Dodson

Senior Reports Analyst

Reports Analysis Division

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## SCHEDULE A

## STEMPED RECEIPTS

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